

ACCOUNTING ASSOCIATE IN APPLIED SCIENCE DEGREE

(63 CREDIT HOURS MINIMUM)

GENERAL EDUCATION REQUIREMENTS (18 hours min.) **SEMESTER COMPLETED** **GRADE/CREDIT HRS.**

Communications (6 hours)

ENGL 1113 English Composition I+

ENGL 1213 English Composition II+

OR MCOM 1213 Public Speaking

U.S. History/U.S. Government (6 hours)

HIST 1483 U.S. History to 1877

OR HIST 1493 U.S. History Since 1877

POLS 1113 American Federal Government

General Education (6 hours minimum)

ECON 2103 Personal Finance

Science (3-4 hours)

OR Math (3-4 hours)—See courses listed on next page.

PROGRAM REQUIREMENTS (33 hours)

Students must earn a “C” or better in all ACCT courses to be eligible for graduation.

ACCT 1123 College Accounting Procedures++

ACCT 2103 Financial Accounting+

ACCT 2203 Managerial Accounting+

ACCT 2403 Personal Income Tax

ACCT 2313 Intermediate Accounting I+

ACCT 2323 Cost Accounting+

ACCT 2333 Intermediate Accounting II+

ACCT 2803 Excel® Accounting+

BA 2413 Business Ethics

BA 2503 Business Communication

CIT 1093 Microcomputer Applications

PROGRAM ELECTIVES (9 hours)

Students must earn a “C” or better in all ACCT courses to be eligible for graduation.

See Program Electives on next page.

SUPPORT & RELATED (3 hours)

Students must earn a “C” or better to be eligible for graduation.

Any 3-hour course not previously taken from the following prefixes: ACCT, BA, CIT or ECON.

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+Check course description for prerequisites that must be met.

++Required unless Financial Accounting was successfully completed at a qualifying institution.

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Science Electives

HSBC 1104, HSBC 1224, HSBC 2103, HSBC 2114, GEOG 1114, or any course with the following prefixes: ASTR, BIOL, CHEM, ENSC, GEOL, METR, PHSC, or PHYS

Math Electives

Any MATH course, which is at least 1000 level or higher, except MATH 2013, MATH 2023, MATH 2033, and MATH 2091-6

Program Electives

ACCT 2191-3 Accounting Internship+
 ACCT 2413 Small Business Income Tax
 ACCT 2503 Payroll Accounting+
 ACCT 2603 QuickBooks® Accounting+
 ACCT 2723 Professional Bookkeeping+

Suggested Order of Enrollment

The following courses should be taken in the sequence indicated. Because general education courses have multiple offerings, students should incorporate those courses into their schedule after their Associate in Applied Science Degree requirement courses have been determined. Check the RSC Academic Catalog and/or class schedule for course offering specifics. The “+” symbol represents a prerequisite for the course. Any course offering is subject to change without notice.

<u>1st Fall Semester</u>	<u>1st Spring Semester</u>
ACCT 1123 College Accounting Procedures ACCT 2403 Personal Income Tax CIT 1093 Microcomputer Applications 3-6 hours of General Education Requirements 3 hours of Support & Related	ACCT 2103 Financial Accounting+ BA 2413 Business Ethics ECON 2103 Personal Finance 3 hours of Program Electives 3-6 hours of General Education Requirements
<u>2nd Fall Semester</u>	<u>2nd Spring Semester</u>
ACCT 2203 Managerial Accounting+ ACCT 2313 Intermediate Accounting I+ ACCT 2803 Excel® Accounting+ 3 hours of Program Electives 3-6 hours of General Education Requirements	ACCT 2323 Cost Accounting+ ACCT 2333 Intermediate Accounting II+ BA 2503 Business Communication 3 hours of Program Electives 3-6 hours of General Education Requirements

Payroll Accounting Certificate Required Courses—18 Hours

To receive a certificate, students must earn a C or better in these courses. The certificate will be awarded upon degree completion unless the student opts out in writing to the Graduation Office before graduation.

	SEMESTER COMPLETED	GRADE/CREDIT HRS.
ACCT 2103 Financial Accounting+		
ACCT 2203 Managerial Accounting+		
ACCT 2503 Payroll Accounting+		
ACCT 2603 QuickBooks® Accounting+		
ACCT 2803 Excel® Accounting+		
CIT 1093 Microcomputer Applications		

+Check course description for prerequisites that must be met.

ACCOUNTING ASSOCIATE IN APPLIED SCIENCE DEGREE

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Professional Bookkeeping Certificate Required Courses—18 Hours

To receive a certificate, students must earn a C or better in these courses. The certificate will be awarded upon degree completion unless the student opts out in writing to the Graduation Office before graduation.

SEMESTER COMPLETED GRADE/CREDIT HRS.

ACCT 2103 Financial Accounting+		
ACCT 2203 Managerial Accounting+		
ACCT 2603 QuickBooks® Accounting+		
ACCT 2723 Professional Bookkeeping+		
BA 2413 Business Ethics		
BA 2503 Business Communication		

Accounting Software Specialist Certificate Required Courses—18 Hours

To receive a certificate, students must earn a C or better in these courses. The certificate will be awarded upon degree completion unless the student opts out in writing to the Graduation Office before graduation.

SEMESTER COMPLETED GRADE/CREDIT HRS.

ACCT 2103 Financial Accounting+		
ACCT 2203 Managerial Accounting+		
ACCT 2403 Personal Income Tax		
ACCT 2603 QuickBooks® Accounting+		
ACCT 2803 Excel® Accounting+		
CIT 1093 Microcomputer Applications		

Accounting Specialist Certificate Required Courses—24 Hours

To receive a certificate, students must earn a C or better in these courses. The certificate will be awarded upon degree completion unless the student opts out in writing to the Graduation Office before graduation.

SEMESTER COMPLETED GRADE/CREDIT HRS.

ACCT 2103 Financial Accounting+		
ACCT 2203 Managerial Accounting+		

Any 18 hours of additional ACCT courses.

+Check course description for prerequisites that must be met.